

Letham4All – GDPR Privacy Statement for Customers

Letham4All is committed to protecting and respecting your privacy. This privacy statement explains how we collect, use, and protect your personal information in line with the UK General Data Protection Regulation (UK GDPR).

1. Who We Are

Letham4All is a community-led organization working to improve the health and well-being of people in Letham and surrounding areas. Our contact details are:

Letham4All SCIO

The Hub, Perth PH1 2HH

Email: reception@letham4all.org.uk

Phone: 01738444061

Scottish Charity Number: 48289

2. What Information We Collect

We may collect and process the following personal data:

- Your name and contact details (e.g., address, phone number, email)
 - Emergency contact details (if relevant to our services)
 - Information about your participation in our events, groups, or services
 - Photographs or videos (with your consent)
 - Special category data (e.g., health information), only where necessary and with your explicit consent
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3. Why We Collect Your Data

We collect your information for the following reasons:

- To deliver community services, events, and activities
 - To communicate with you about your participation or interest
 - To keep records as required by law or funding bodies
 - To ensure your safety and well-being when using our services
 - To promote our work (e.g., photos or stories – only with consent)
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4. Lawful Bases for Processing

We rely on one or more of the following lawful bases:

- Your **consent** (which you can withdraw at any time)
 - **Performance of a contract** (e.g., registering you for an event or service)
 - Our **legitimate interests** in managing and improving our services
 - **Legal obligation**, where we are required to keep certain records
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5. Sharing Your Information

We do **not** sell your data. We may share your data with:

- Partners or funders (only if necessary and anonymised where possible)
 - Service providers acting on our behalf (e.g., IT support)
 - Emergency services or safeguarding bodies if required for your safety
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6. Storing Your Information

We keep your data secure and store it only for as long as necessary. Retention periods vary depending on the type of data and legal requirements. Once no longer needed, your data is securely deleted or destroyed.

7. Your Rights

You have rights under the UK GDPR, including:

- The right to access your data
- The right to correct inaccurate data
- The right to request deletion
- The right to object or restrict processing
- The right to withdraw consent (where used)

To exercise your rights, contact us using the details above.

8. Complaints

If you are unhappy with how we handle your data, you can contact us directly. You also have the right to lodge a complaint with the **Information Commissioner's Office (ICO)**:

www.ico.org.uk

Tel: 0303 123 1113

9. Changes to This Statement

We may update this privacy notice occasionally. The latest version will always be available on our website or by request.